

MINUTES OF PACIFIC TOWN BOARD MEETING

July 15, 2003 6:00pm Pacific Town Hall

Posted at the Pacific Town Hall, Larry's Speedway Restaurant and outside the office of the Clerk.

Meeting called to order by Acting Chairman Devine at 6:07pm.

Clerk Smith was not present at opening of meeting. Deputy Clerk Maloney took the following minutes:

Roll Call: Acting Chairman William G. Devine, Supervisor #1 James J. Rager. (Chairman Carlin is still hospitalized.)

Also Present: Treasurer Curtis M. Humphrey, Deputy Clerk Aleta Maloney. (Clerk Smith arrived at 6:25pm.)

Others Present: Robert Roth, Julie Vanderboom, Bruce Vanderboom (left at 8:15pm), Randy Rhode, Nancy L. Schmidt, Mary Ellen Schnelle, Irma Brockley, Sally Jones, Orin Jones, Ron Carlson, Tom Pinion, Sherry Schnelle, Michael Matteson. Greg Scott (7:50pm)

Motion by Rager/Devine to change the order of the agenda to accommodate those present.

Cemetery. Russell Shaw presented his card catalog for keeping a better record of sales and burials in the Pacific Cemetery. He also has records in Excel on his computer and can give the Clerk a copy on CD. He spoke of updating the prices charged for a gravesite and costs to open and close a regular grave and urn burial. The Town needs to adopt an ordinance for perpetual care. The roads need to be more defined. Need method for thawing in winter. Motion by Devine/Rager to appoint Russell Shaw as Pacific Cemetery Sexton. Total care of the cemetery shall be done through Mr. Shaw as Sexton. He agreed to a monthly salary of \$300. for this work. The Board can expect a report from Mr. Shaw at the September Board meeting. Supervisor Rager will meet with Mr. Shaw July 29 on changes to be made at the cemetery.

(Clerk Smith's minutes 6:25pm)

Draft Perpetual Care Agreement and increase rates for cemetery.

Hire an Assessor. Clerk sent letters asking for bids to ten Assessors doing assessments in Columbia County. Of these, two bids were received. One from Accurate Appraisal, LLC. for \$8,500. and the other from Nancy Schmidt for \$5,700. Motion by Rager/Devine to hire Nancy Schmidt to do maintenance assessing for the year 2004. All in favor.

Randy Rhode asked Chairman Devine if he could just make a statement. Chairman Devine said he could make a short statement. Mr Rhode stated he was disappointed with the veto of rezoning. He feels it was done illegally. Chairman Devine stopped him at that point, 'because as you, Mr. Rhode, have stated twice, you couldn't talk because of going into litigation, that ends your statement'. Devine stood by the approved minutes.

Carlson Project. Hwy 51/16 & P. Tom Pinion, the engineer on this project, presented a plan for the building of a gas station/convenience store. Start construction date is August 1. Plan

Commission reviewed. Storm water management is by sheet flow and collection system. Concerns expressed by Board:

- 1) Consult HAZMAT division of the Portage Fire Dept. Concern on a 4 to 5 thousand gal tanker spill. Make use of some type of catch basin for spills.
- 2) Quick Claim Deeds. One to State of Wisc., other to Columbia County Highway Dept. See copy.
- 3) Easements.
- 4) Crawford Road depth? Borings?
- 5) Pavement 3 over 9, concrete 6"?
- 6) Plantings, landscape?
- 7) Permit for storm water and erosion control, letter of guarantee from owner to county, adding break for storm water.
- 8) Measurements shown on plans.

Motion by Rager/Devine to approve J&R Investments plan on condition the above issues are resolved.

Jake's Borough. The retention pond on the corner of Co P and Wolfgram Drive is the issue. Discharge elevation was changed. Letter from John Belken dated June 27, 2003 giving a cost estimate to modify the outlet structure is \$4,456., widen the shoulder, then 4 to 1 slope. Issue tabled until Roth Roth and Jim Hall have reviewed.

Grothman CSM's. Nothing to report.

Ordinance Book. Books to be printed. Page 61 needs signature. Rob to track original copy. Land Development and Erosion Control Ordinances to be bound separate. Plastic cover.

Develop Policy & Procedure for Rezones, Variance, CSM's, Plats.  
Need:

County Zoning Ordinance (Aleta)  
Plan Commission Handbook (Ethel)  
Col Co Zoning Dept. General Applications Guide  
Applications for Conditional Use  
Columbia County Official Directory (Ethel)  
New Plat Book (Ethel)

Motion by Devine/Rager money is approved for obtaining these items.

Clerk must receive plan copies and all related material and payment 15 days before Plan Commission meeting to be put on their agenda. Their meeting date is now the first Tuesday of the month.

Variance Request by Jeff Weiss. Nothing. No one present.

Variance Request by Robert Beckius. Nothing. No one present.

Richard Preuss Land Division. Nothing. No one present.

Recycling Center. Greg Scott received one odor complaint from Gordon

Dezoute on 6-23-03. Grande Cheese was unloading wash water into an underground tank and it created an odor.

Pacific School. Chairman Devine will contact about plan to continue repairs. July 1st rent payment was not received.

Uniform Dwelling Code. Dan Huebner created a running list of activity on building permits in the Town.

Road Inspections - Jim Hall. Was not present because of back problems. He stated to the Clerk that Jake's Borough has a layer of asphalt. base layer is approved. Need to replace some areas on binder coarse.

Moratorium on Final Plats. Motion by Devine/Rager to lift the Moratorium on Final Plats. All in favor.

Curt Walters - Insurance. Supervisor Rager will meet with him on July 31.

Pride of America Campground Expansion. The Plan Commission held a hearing. Citizen concerns were expressed. Craig Cawley drafted a letter expressing his objections. Columbia County Zoning or Board of Adjustments for a Conditional Use Permit heard this request July 1. The property is zoned recreational. The Hagen's were told to come back with a more detailed plan.

Letters received from WTA asking for support of their opposition to a property tax freeze. Rager to get a copy and respond. Columbia County Humane Society letter states their charges for picking and boarding animals to go to \$30. for pick up and \$7. to board. Will be on a per call basis, with Rager 1st and Devine 2nd. Questions on charges by Attorney Salna.

Minutes. Motion by Rager/Devine to approve minutes of June 17. All in favor. Motion by Rager/Devine to approve Special meeting of June 20. Discussion. Randy Rhode made comment on lengthy discussion of his rezone. Vote was all in favor.

Accounting Policy & Procedure. Review by Treasurer and Clerk sent to Sherry Springer. Letter received by Devine from Springer. Make copies for Treasurer and Chairman.

Treasurer Report. Not complete.

Current Bills. Motion by Devine/Rager to approve payment of current bills with checks numbered 8092 - 8112. Includes approval of payment for a fax machine purchased by the Treasurer, an easel for the Park Commission approx. \$100. Motion by Devine/Rager for the Clerk to purchase an Excel program in order to load the cemetery accounts on her computer, not to exceed \$250. Money Market ck #1004 to used for investing.

Motion by Rager/Devine to adjourn. (9:20pm)

7/15/03

Ethel A. Smith, Clerk

